



AIA
Austin

Emerging Professionals Committee Meeting

Location: AIA Austin: 801 W 12th St Austin, TX 78701
Date: 02/13/2018
Time: 5:30 p.m. - 6:30 p.m.
Facilitators: Victoria Carpenter, Chair

Agenda

- **Welcome** [Facilitators]
- **Attendance** [Facilitators]
- **Approval of Minutes** [Facilitators]
- **Open Business**
 - UTSOA Portfolio Workshop [Victoria Carpenter] ✓
 - Well-attended, bang-for-buck event. Will continue next year.
 - Lessons learned:
 - At 2 weeks prior to Career Fair, many students did not bring hard copy drafts of portfolios.
 - Consider hosting 1 ½ weeks prior to Career Fair
 - Consider requiring physical drafts
 - Some firms sent an excessive number of representatives.
 - Consider limiting firms to ⅓ volunteers
 - Maintain diversity of firms, sectors, and specialties
 - ARE Study Center [Victoria Carpenter]
 - Next mtg. TBD via doodle-poll
 - Currently collecting order list for resource library. Victoria to compile suggestions to send to Ingrid.
 - Leadership Collective [Shelby Blessing]

The AIA Austin Leadership Collective has kicked off its inaugural program year, with 20 participants from architecture and related AEC firms across Austin gathering together monthly to cultivate skills in leadership, communication, teamwork, equity, and systemic change. Each

participant will be leading a monthly Leadership CoLab group throughout the coming year to practice their leadership skills and share program content with their peers. If you are interested in joining one of these groups, please speak with any Leadership Collective participant or email AIA.Leadership.Collective@gmail.com to be connected with a Leadership CoLab group near you.

- Newly Licensed Architects Celebration [Victoria Carpenter] (\$3000 + sponsorship/tickets)
 - Thursday, March 22nd 7:00 p.m. - 10:00 p.m. ✓
 - Atmosphere Coworking/East Side Collective (\$300) ✓
 - TBD:
 - Guest list ✓ 99 newly licensed architects, plan for 120
 - Catering (~ \$2000) [Shelby Harchar]
 - Collect quotes for drop-off catering, goal: \$1500
 - Heavy hors d'oeuvres for 100
 - Concern for keeping it clean without service staff
 - Concern for buffet-table aesthetics
 - Bar service (~ \$500) [Victoria Carpenter] > Drinkslingers, 2 bartenders, 3 hours
 - Drinks (~ \$250)
 - Beer, 8 cases \$/in-kind donation
 - Independence [Marsi Puente]
 - St. Elmo [Clayton Holmes]
 - Eastciders [Clayton Holmes]
 - Wine, 3 cases \$
 - Champagne, 1 case \$
 - Liquor, 10 bottles ✓
 - Mixers, two signature cocktails \$
 - Music (~ \$300)
 - Luvr [Clayton Holmes]
 - Plan B option [Marsi Puente]
 - Speaker > Heather McKinney [Natalie Johnson]
 - Tickets > \$10/ticket, newly licensed get 2 complimentary tickets
 - Invites/promo
 - Broadcast date: Feb 22nd

- Membership-wide e-mail, Archifacts, website banner, Facebook event with link to RSVP page, Instagram
 - Erika Thompson to build RSVP page with selection options
- Event title brainstorm (see attached brainstorm doc)
 - Goal: all-inclusive AIA event focused on newly licensed
 - Potential for secondary programming/theme
 - Continue brainstorming, must select Mon Feb 19th
- Gift TBD (sponsorship) > goal: \$1000 [Victoria Carpenter]
 - Stock item, order ASAP
 - Custom engraving, connect with local engraver ASAP
 - Newly licensed to RSVP with name display preference > need to select RSVP date
 - Limited edition artwork > connect with LIA re: sketch your city competition (3rd place is a recently licensed architect!)
- **New Business** > postponed
 - April Open House [Clayton Holmes]
 - Summer Conference session submission due May 31st [Victoria Carpenter]
- **Business Proposals ?** > none
- **Calendar**
 - Jan 20 Leadership Retreat (chairs only)
 - Feb 07 UTSOA Portfolio Workshop
 - Mar 22 Newly Licensed Architects Celebration
 - TBD Open House
 - Aug Summer Conference
 - Nov TXA Convention
- **Adjourn** [Facilitators]



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Newly Licensed Architects Event Title Brainstorm

- Fresh Ink
- License?Sure!
- BYOL(icense)
- Beaux-Arts Ball
 - Maybe too formal
 - Potential masquerade theme
- Silver Ball
- Black on Black Party
- Turtleneck Ball
 - Casual
 - Reference to architects
 - Rolls off the tongue nicely
- Booze-Arts Ball
 - Favorite
 - Not happening...
- Monochrome
- Black+White Party
- Round Frame Hall of Fame
- We are the Stampions (my friend)
- I wanna talk to Stampson
- All Inkclusive
- Charrette Roulette
- Parti Party
- ARE we done yet?